

Republic of the Philippines
City/Municipality of _____
Province of _____

OFFICE OF THE BUILDING OFFICIAL

REPAIR PERMIT

APPLICATION NO. _____

RP NO _____

BUILDING PERMIT NO. _____

BOX 1 (TO BE ACCOMPLISHED IN PRINT BY THE OWNER/APPLICANT)

OWNER/APPLICANT		LAST NAME	FIRST NAME	MIDDLE NAME	TIN
FOR CONSTRUCTION OWNED BY AN ENTERPRISE			FORM OF OWNERSHIP	USE OR CHARACTER OF OCCUPANCY	
ADDRESS: NO., STREET,	BARANGAY,	CITY/MUNICIPALITY		ZIP CODE	TELEPHONE NO
LOCATION OF REPAIR WORKS: LOT NO. _____		BLK NO. _____	TCT NO. _____	TAX DEC. NO. _____	
STREET _____		BARANGAY _____		CITY/ MUNICIPALITY OF _____	
SCOPE OF WORK					
<input type="checkbox"/> ARCHITECTURAL	<input type="checkbox"/> MECHANICAL	<input type="checkbox"/> ELECTRONICS			
<input type="checkbox"/> STRUCTURAL	<input type="checkbox"/> SANITARY	<input type="checkbox"/> INTERIORS			
<input type="checkbox"/> ELECTRICAL	<input type="checkbox"/> PLUMBING	<input type="checkbox"/> OTHERS (Specify) _____			

BOX 2

FULL-TIME INSPECTOR AND SUPERVISOR OF REPAIR WORKS			
_____ ARCHITECT OR CIVIL ENGINEER (Seal and Signature Over Printed Name)	Address		Tel. No.
	PRC. No		Validity
	PTR. No		Date Issued
	Issued at		TIN

BOX 3 (TO BE ACCOMPLISHED BY THE APPLICANT)

I HEREBY CERTIFY TO THE FOLLOWING:

- That the undersigned is the bonafide owner/authorized representative of the buildings/structure to be repaired.
- The building/structure is leased/not leased to other party and is not involved in any court litigation.
- The repair to be done is in the form of remedial works on damaged and/or deteriorated portions of the subject building/structure in order to restore to their original condition only and not to add, to alter and/or renovate said building/structure or any part thereof.
- The proposed repair works are not intended to harass and/or eject lawful tenants or occupants of the subject building.
- The estimated total cost of repair works is P_____.

	WITH MY CONSENT: LOT OWNER
_____ (Signature Over Printed Name) Date _____	_____ (Signature Over Printed Name) Date _____
Address	Address
C.T.C. No. Date Issued Place Issued	C.T.C. No. Date Issued Place Issued

BOX 4

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S

BEFORE ME, at the City/Municipality of _____, on _____ personally appeared the following:

_____ APPLICANT	_____ CTC No. Date Issued Place Issued
_____ LICENSED ARCHITECT OR CIVIL ENGINEER (Full-Time Inspector and Supervisor of Repair Works)	_____ CTC No. Date Issued Place Issued

whose signatures appear herein above, known to me to be the same persons who executed this standard prescribed form and acknowledged to me that the same is their free and voluntary act and deed.

WITNESS MY HAND AND SEAL on the date and place above written.

Doc. No. _____
Page No. _____
Book No. _____
Series No. _____

NOTARY PUBLIC (Until December _____)

FEE PAID _____ OFFICIAL RECEIPT NO. _____
DATE PAID _____ DATE ISSUED _____

BOX 5 (TO BE ACCOMPLISHED BY THE BUILDING OFFICIAL)

ACTION TAKEN:

PERMIT IS HEREBY ISSUED/GRANTED SUBJECT TO THE FOLLOWING CONDITIONS:

1. That the proposed repair works shall be in conformity with the provisions of the “National Building Code” (PD 1096) and its Implementing Rules and Regulations.
2. That the other provisions, existing laws, decrees, rules and regulations shall be complied with.
3. That a duly licensed architect/civil engineer has been engaged to undertake the supervision of the repair work.
4. That the owner and contractor shall be jointly responsible for the safety, protection, security and convenience of the general public and his/her personnel, third parties, the works, equipment and the like.
5. That this permit shall not serve as exemption from securing permits/written clearances from various government authorities exercising regulatory function affecting buildings and other related structures.
6. That a previous building permit/certificate of occupancy shall have been secured prior to the repair works.

PERMIT ISSUED:

BUILDING OFFICIAL
(Signature Over Printed Name)
Date _____