



Republic of the Philippines
Province of Capiz
MUNICIPALITY OF TAPAZ
OFFICE OF THE MAYOR



Executive Order No. 19-04-09
Series of 2019

“CREATION OF DESIGN AND BUILD COMMITTEE”

WHEREAS, it is the policy of the Local Government Unit of Tapaz, Capiz to promote good governance through adherence to the principles of transparency, accountability, equity, efficiency, and economy in its procurement process;

WHEREAS, Annex “G” of the RIRR of 9184 provides guidelines which governs the procurement and implementation of contracts for design and build infrastructure projects;

WHEREAS, Sec. 6 Annex “G” of the RIRR of 9184 states that the procuring entity may create a Design and Build Committee (DBC) composed of highly technical personnel experience in the field of architecture, engineering and construction in the particular project to build;

NOW THEREFORE, I, ROBERTO O. PALOMAR, *Municipal Mayor* of the Municipality of Tapaz, Capiz, Philippines, by virtue of the power vested in me by law as the Local Chief Executive, do hereby order the “*Creation of Design and Build Committee*” to wit:

1. **Section 1: COMPOSITION**—a Design and Build Committee (DBC) is hereby created composed of the following:

Chairman: **ENGR. RICHARD GLORIA**
MPDO

- *[Signature]* 6-11-19

Member: **ENGR. EMERITUS FUERTE**
Engineer I

> MEO - *[Signature]*

LORDCILLE GUYOD
Drafts Man

JORGE ABORDO
GIS In-charge

- *[Signature]*

Secretariat **JOY RAMOS**
BAC Secretary

- BAC - *[Signature]*

2. **Section 2. DUTIES AND FUNCTIONS**—The tasks of the Committee shall include, but shall not be limited to the following:

1. Assist in the review and preparation of the conceptual design, performance specifications for approval of the HOPE;
2. Assist in the Opening and Evaluation of Bids in accordance to the Two-Step Procedure and Non-Discretionary "Pass/Fail" criteria as prescribed in the Annex "G" of the RIRR of 9184;
3. Provide recommendation and assistance in formulation and review of the Design and Build Contract and other activities for the approval of the Bids and Awards Committee;

4. Closely coordinate and assist the Bids and Awards Committee (BAC) of Local Government Unit of Tapaz and the TWG in the evaluation of technical proposals in accordance with the criteria set in the Bidding Documents; and
5. Report directly to the HOPE and the Chairman of the BAC, all issues pertaining to design and build undertaking.

Section 3. EFFECTIVITY—This order shall take effect upon signing of this order and until further alter, amended, or revoke.

FURTHERMORE, let copies of this Executive Order be furnished to all concerned for their information and guidance.

So Ordered this 4th day of April, 2019 at Tapaz Municipal Hall, Tapaz, Capiz.


ROBERTO O. PALOMAR
Municipal Mayor