



Republic of the Philippines
Province of Capiz
MUNICIPALITY OF TAPAZ



OFFICE OF THE MAYOR

EXECUTIVE ORDER NO. 19-07-15
Series of 2019

RE-ORGANIZING THE MUNICIPAL SIMPLIFICATION TEAM IN THE MUNICIPALITY OF TAPAZ

WHEREAS, Pursuant to the provisions of Republic Act 9485 otherwise known as the Anti-Red Tape Act of 2007 and the Joint Memorandum Circular No. 1 of the DILG-DTI, the municipal simplification team is hereby created and commissioned to implement the Regulatory Simplification Project (RSP).

WHEREAS, there is a need to re-organize the body that will determine and promulgate general policies concerning the simplification Implementation of the government projects in the municipality;

NOW THEREFORE, I, **ROBERTO O. O. PALOMAR**, Municipal Mayor of Tapaz, Capiz by virtue of the powers vested in me by law, do hereby issue and promulgate this order.

Section 1. Composition: The Regulatory Simplification Project (RSP) composed of two teams as follows:

a. **Simplification Management Team (SMT)** which shall be composed as follows:

Chairman: **HON. ROBERTO O. PALOMAR**
Municipal Mayor

Members: Engr. Richard T. Gloria, Mun. Planning Dev't. Coordinator
Rosie C. Corros, Municipal Treasurer
Florita F. Amores, BPLO
Engr. Victorio Jimenez, Mun. Engineer
Ma. Theresa G. Nepomuceno, OIC-Mun. Assessor
Municipal legal counsel
SFO2 Anthony Espida, BFP
Margie G. Gimeno, Information Officer
Antonio Gadian, NGO representative
Hon. Regina Fancubila, SB Member/ Business Sector Representative

b. **Simplification Project Team (SPT)** which shall be as follows:

Client Manager: Florita F. Amores, Business Permit Licensing Officer (BPLO)-Designate

Members:

Engr. Richard T. Gloria, Mun. Planning Dev't. Coordinator
Rosie C. Corros, Municipal Treasurer
Municipal Legal Counsel
Jovy Gialen, Mun. Budget Officer
Dr. Chad Bryan Hilado, Mun. Health Officer
SFO2 Anthony Espida, BFP
Engr. Victorio J. Jimenez, Mun. Engineer
Margie Gimeno, Information Officer
Hon. Benjie Gicole, NGO representative
Hon. Regina Fancubila, SB Member/ Business Sector Representative

Section 2. The functions of the SMT and SPT are the following:

1. **The Simplification Management Team :**

- Support reform efforts by ensuring smooth implementation of the project;
- Facilitate execution of the reforms (adopting reform measures) in LGU, and
- Monitor and manage the Simplification Implementation


2. **The Simplification Project Team :**

- Engage in diagnostic study and analysis as well as solution design;
- Provide necessary information and data to consultants for diagnostic study and solution design;
- Take active role in drafting mayoral E.O or legislative Ordinance;
- Report monthly to the PMT on the progress of project implementation and
- Own the implementation of the project

Section 3. The SMT and SPT shall meet as often as necessary to be called by the Chairman or the Client Manager.

Section 4. This order take effect immediately.

Done this 1st day of July, 2019.


ROBERTO O. PALOMAR
Municipal Mayor



Republic of the Philippines
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OFFICE OF THE MAYOR

Executive Order No. 19-07-16 series of 2019

AN ORDER APPOINTING ZENAIDA P. LEGADA AS HEAD OF OFFICE FOR THE SENIOR CITIZENS AFFAIRS (OSCA), TAPAZ, CAPIZ

WHEREAS, pursuant to Republic Act No. 9994, known as the “Expanded Senior Citizens Act of 2010”, amending Republic Act No. 7432, known as “AN ACT TO MAXIMIZE THE CONTRIBUTION OF SENIOR CITIZENS TO NATION BUILDING, GRANT BENEFITS AND SPECIAL PRIVILEGES AND FOR OTHER PURPOSES”, a General Assembly for the selection and nominations for new OSCA Head was held last July 2, 2019, of which minutes is hereto attached;

WHEREAS, during the general assembly, top three nominees have been named and recommended, which are listed below with their corresponding votes, to wit:


Zenaida Legada	-	282 votes
Frank Palomar	-	80 votes
Jaime Balisang	-	73 votes

WHEREAS, from among the three nominees, Mrs. Zenaida P. Legada have been duly chosen and is qualified to be appointed as OSCA Head for a term of three years without reappointment but without prejudice to an extension not exceeding three months, if exigency so requires;

NOW, THEREFORE, I, ROBERTO O. PALOMAR, MUNICIPAL MAYOR, by virtue of the powers vested upon me by law, do hereby appoint Mrs. Zenaida P. Legada as Head of Office for the Senior Citizens Affairs (OSCA) of the Municipality of Tapaz, for three (3) years starting July 8, 2019, with an honorarium of an amount equivalent to at least Salary Grade 10, covered by a Contract of Service.

This order takes effect immediately.

Done this 4th day of July, 2019 at Tapaz, Capiz, Philippines.


HON. ROBERTO O. PALOMAR
Municipal Mayor