



Republic of the Philippines
Province of Capiz
MUNICIPALITY OF TAPAZ
OFFICE OF THE MAYOR



Executive Order No. 20-01-02
Series of 2020

“CREATING THE MUNICIPAL INFORMATION COORDINATING COUNCIL”

WHEREAS, the improvement of general welfare is among the priority programs of the municipal government;

WHEREAS, Tapaz is composed of 58 Barangays where coordination of the services and verification of data is necessary to ensure the success of municipal programs and activities;

WHEREAS, to fully expedite the activities, gather relevant data, and facilitate the problems and concern of the barangays for immediate action, there exists a need to establish a body to perform the functions;

WHEREAS, Municipal Information Coordinating Committee was previously created to serve as such, however, there exist a need to expand the composition and include additional responsibilities to address various concerns;

NOW THEREFORE, I, ROBERTO O. PALOMAR, *Municipal Mayor* of the Municipality of Tapaz, Capiz, Philippines, by virtue of the power vested in me by law as the Local Chief Executive, do hereby order “*Creating the Municipal Information Coordinating Council*” to wit:

1. **COMPOSITION.** The Municipal Information Coordinating Council shall be composed of:

Chairman: Municipal Mayor

Board of Directors:

- DILG
- Municipal Vice Mayor
- SB Chair-Committee on Rules
- SB Chair-Committee on Peace and Order
- IPMR to the Sangguniang Bayan
- Municipal Health Officer
- Municipal Information Officer
- ABC President
- SK Federation President
- Chief of Police
- Army Representative
- DepEd-Tapaz West District Supervisor
- DepEd-Tapaz East District Supervisor
- CENRO
- MENRO
- Economic Enterprise Development Officer
- Public Market Supervisor
- Municipal Budget Officer
- Municipal Planning and Development Officer

Tapaz Security Force Representative
Municipal Agriculture Officer
Municipal Engineering Officer
MDRRMO
Bureau of Fire Protection Office

Members: All Punong Barangays
All Midwives
BHW Presidents
Chief Tanod (Per Barangay)

2. **DUTIES AND FUNCTIONS.** The Council shall have the following duties and functions:
 - a. Coordinate activities and programs of the municipal government;
 - b. Reduce social inequality by coordinating different programs of the government;
 - c. Provide venue for peace and understanding, and continued dialogue to end the local insurgency;
 - d. Assist the national government in implementation of the national program;
 - e. Validate data and assessment of municipal and national programs;
 - f. Disseminate information and education campaign of on-going local and national program;
 - g. Coordinate with non-governmental organization and private sector with regard to municipal and national program;
3. **MEETINGS.** The Board of Directors shall convene at least every other month, particularly on the second Thursday of the month, or on the date so ordered by the Chairman. There shall be a semi-annual meeting together with the Board of Directors and all members to assess the functions and duties of the council.
4. **DISSOLUTION OF MUNICIPAL INFORMATION COORDINATING COMMITTEE.** That the Municipal Information Coordinating Committee is hereby dissolved by this order.

FURTHERMORE, let copies of this Executive Order be furnished to all concerned for their information and guidance.

So Ordered this 10th day of January, 2020 at Tapaz Municipal Hall, Tapaz, Capiz.


ROBERTO O. PALOMAR
Municipal Mayor