



Republic of the Philippines
Province of Capiz

MUNICIPALITY OF TAPAZ

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OFFICE OF THE MAYOR

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Executive Order No. 20-06-22

Series of 2020

**“GUIDELINES ON THE MANAGEMENT OF RETURNING OVERSEAS FILIPINOS (ROF)
AND LOCALLY STRANDED INDIVIDUALS (LSI) ON THE DURATION OF MODIFIED
GENERAL COMMUNITY QUARANTINE”**

WHEREAS, on May 29, 2020 the Inter-Agency Task Force for the Management of Emerging Infectious Disease (IATF-IED) provided recommendation that the Province of Capiz is under Modified General Community Quarantine (MGCQ);

WHEREAS, the Provincial Government of Capiz issued Executive Order No. 20, Series of 2020 on May 30, 2020 placing the Province of Capiz under Modified General Community Quarantine (MGCQ);

WHEREAS, the Local Government Unit of Tapaz adheres to the policy of the IATF-EID that Locally Stranded Individuals (LSI) and Returning Overseas Filipino (ROF) shall not be denied entry provided that the required documents were complied;

NOW THEREFORE, by virtue of the powers vested in me by law as Local Chief Executive, **I HON. ROBERTO O. PALOMAR**, Municipal Mayor of Tapaz, Capiz hereby order this: **“GUIDELINES ON THE MANAGEMENT OF RETURNING OVERSEAS FILIPINOS (ROF) AND LOCALLY STRANDED INDIVIDUALS (LSI) ON THE DURATION OF MODIFIED GENERAL COMMUNITY QUARANTINE**, to wit:

SECTION 1. Definition of Terms: The following terms shall be defined under this order as the following:

- a. **LOCALLY STRANDED INDIVIDUALS (LSI)**: Refers to Foreign National or Filipino Citizens (e.g. construction and domestic workers tourists, students, among others) in a specific locality within the Philippines who have expressed intention to return to the municipality which can be classified into:
 - i. Workers or any member of the labor force regardless of employment status including owners of the establishments;
 - ii. Students, on-the-job trainees;
 - iii. Tourists; and
 - iv. Other individuals in various localities while in transit
- b. **RETURNING OVERSEAS FILIPINOS (ROF)**: Refers to Filipino Citizens and their dependents who are returning to the municipality from abroad whose primary reason for being outside the country is due to employment, contract, study, vacation, and on-the-job trainee whether documented or undocumented which includes but not limited to the following:
 - i. Seaman;
 - ii. Domestic Helper;
 - iii. Diplomats;
 - iv. Filipino Residents of Foreign Country;
 - v. Tourist;
 - vi. Participants of Student Exchange Programs; and
 - vii. Other Overseas Foreign Workers

SECTION 2. GENERAL GUIDELINES: The Municipality shall not deny entry to any returning LSI or ROF provided that the documentary requirements for their entry set by the subsequent sections are being followed.

Prior coordination of their entry is necessary to ensure that the Local Government Unit of Tapaz can provide adequate manpower for monitoring and standard isolation facility in case that a need for facility quarantine is requested by the Local Health Officer.

Relevant information and travel history must be declared by the LSI and ROF, and any material and intentional concealment thereof shall be severely dealt with under the existing laws.

SECTION 3. PROCEDURAL AND DOCUMENTARY REQUIREMENTS FOR THE MANAGEMENT OF ROF AND LSI: The following protocol must be observed for the management of incoming LSI and ROF in the municipality to wit:

RETURNING OVERSEAS FILIPINOS (ROF)

1. Management Procedure

- a. Hold ROFs at the Isolation/Quarantine Facility
- b. If sign and symptoms of COVID-19 are present;
 - i. Referral to RMPH;
 - ii. Request for RT-PCR Test;
- c. If asymptomatic, facility quarantine for 14 days;
- d. After testing negative, the ROF shall be sent for home quarantine of 14 days for strict monitoring by the BHERTs;

2. Required Documents.

- a. Medical Clearance Certificate stating that:
 - i. ROF is not a suspect, probable, or confirmed COVID-19 case;
 - ii. ROF had completed 14 days quarantine in the place of origin;
 - iii. If ROF confirmed as a COVID19 case was tested negative through RT-PCR twice;
- b. Travel Authority (issued by PNP) if coming from outside of the Region VI

3. Recommended Test.

- i. RTR-PCR upon arrival at the quarantine facility, or upon coordination with the Provincial Health Office (PHO);

LOCALLY STRANDED INDIVIDUALS (LSI)

1. Management Procedure.

- a. Record the arrival of LSI at the borders of the municipality;
- b. If sign and symptoms of COVID-19 are present;
 - i. Request for RAT/ RT-PCR Test if possible;
 - ii. Facility quarantine for 14 days;
 - iii. Referral to RMPH if the result is positive;
- c. If LSI has no symptoms;
 - i. Home quarantine for 14 days;
 - ii. BHERTS monitor the LSI for 14 days

2. Required Documents.

- a. Medical Clearance Certificate for those coming from Iloilo City and outside Region VI stating that:
 - i. LSI is not a suspect, probable, or confirmed COVID-19 case;
 - ii. LSI had completed 14 days quarantine in the place of origin;
 - iii. If LSI was previously confirmed as a COVID19 case, he was tested negative through RT-PCR twice;
- b. Travel Authority (issued by PNP) if coming from outside Region VI;

3. Recommended Test.

- a. RAT/RTR-PCR if symptomatic upon arrival at the border or after being monitored by BHERTS within or after 14 days of home quarantine;

SECTION 4. ROLES AND RESPONSIBILITY: The following offices is mandated to perform the following roles and responsibility:

a. Municipal Health Office:

1. Issue Medical Health Certificate stating that:
 - i. LSI is not a suspect, probable, or confirmed COVID-19 case;
 - ii. LSI had completed 14 days quarantine in the place of origin;
 - iii. If LSI was previously confirmed as a COVID19 case, he was tested negative through RT-PCR twice;
2. Check the status of all home quarantine LSI/ROF;
3. Monitor all facility quarantine LSI/ROF;
4. Issue bulletin for the information of the public regarding the number and status of the LSI and ROF;

b. Municipal Disaster Risk Reduction Office:

1. Record Locally Stranded Individuals (LSI) in the municipal jurisdiction;
2. Monitor the arrival of documented LSI;
3. Coordinate the arrival of undocumented LSI in the borders to the destination barangay for proper documentation and requirement compliance;
4. By the authority of the mayor, issue Availability of Travel to the departing LSI for endorsement to the JTF SHIELD/PNP.

c. Barangay:

1. Coordinate with the Municipal Disaster Risk Reduction Office the arrival of returning LSI;
2. Monitor through BHERTS the status of LSI and ROF upon arrival in their barangays;
3. Report any symptoms develop by LSI, ROF, or their family members.

SECTION 5. EFFECTIVITY. This Executive Order shall take effect immediately and shall be enforced until amended or revoked.

Done this 8th day of June, 2020 in the Municipality of Tapaz, Capiz, Philippines.


HON. ROBERTO O. PALOMAR
Municipal Mayor