



Republic of the Philippines
Province of Antique
PROVINCIAL BIDS AND AWARDS COMMITTEE
San Jose de Buenavista

**REQUEST FOR QUOTATION
(SHOPPING b.)**

Standard Form No. SF-GOOD-60
Revised on May 24, 2004

Date: August 14, 2020
RFQ No. PMU-2020-08-003

Various Suppliers/Contractors
San Jose, Antique/Iloilo City

Please quote your lowest price on the item/s listed below, subject to the General Conditions stated herein the shortest time of delivery and submit your quotation duly signed by your representative not later than August 18, 2020 at the BAC Conference Room, 2nd Floor, Gov. Enrique A. Zaldivar Memorial Bldg., San Jose, Antique at 2: 00 o' clock p.m. in the return envelope attached herewith.

ATTY NERY G. DUREMDES
Provincial Administrator/BAC Chairman
(Procurement Officer)

ITEM NO	QTY	UNIT	DESCRIPTION	UNIT COST	TOTAL ABC/UNIT	BRAND OFFERED	BID PRICE/UNIT	TOTAL BID PRICE
1	10	piece	Dater, small	25.00	250.00			
2	10	piece	Magazine file box w/out cover, standard size, chipboard, blue	120.00	1,200.00			
3	24	piece	Correction pen, 10ml	90.00	2,160.00			
4	24	piece	Correction Tape, 8 meters	80.00	1,920.00			
5	30	piece	Sign pen, 0.5, black, liquid/gel	90.00	2,700.00			
6	24	piece	Sign pen, 0.5, red, liquid/gel	90.00	2,160.00			
7	24	piece	Sign pen, 0.5, violet, liquid/gel	90.00	2,160.00			
8	10	piece	Ruler, steel	50.00	500.00			
9	12	piece	Marker, permanent, broad type, black,	180.00	2,160.00			
10	12	piece	Marker, permanent, broad type, blue,	180.00	2,160.00			
11	30	piece	Ballpen, ballpoint, 0.5 black, good quality	150.00	4,500.00			
12	250	piece	Folder, white, legal	9.00	2,250.00			
13	250	piece	Folder, long, assorted	9.00	2,250.00			
14	20	bottle	Computer Ink 100ml Black T664	800.00	16,000.00			
15	10	bottle	Computer Ink 100ml Magenta T664	800.00	8,000.00			
16	10	bottle	Computer Ink 100ml Cyan T664	800.00	8,000.00			
17	10	bottle	Computer Ink 100ml Yellow T664	800.00	8,000.00			
18	10	ream	Paper, Multipurpose, A4 80gsm	290.00	2,900.00			
19	10	ream	Paper, Multipurpose, Legal 80gsm	290.00	2,900.00			
20	24	pair	Scissors, medium size, good quality	65.00	1,560.00			
21	24	pad	Sticky Note, 4x4, 100's/pad (assorted color)	65.00	1,560.00			
22	25	piece	Highlighter, marker, 5 yellow/ 5 pink/ 5 blue/ 5 green/ 5 orange, good quality	50.00	1,250.00			
23	12	piece	Puncher, heavy duty, with two hole guide	150.00	1,800.00			
24	8	piece	Flash Drive, 32GB capacity, good quality	450.00	3,600.00			
25	12	piece	Pencil Sharpener, manual, double cutter head	50.00	600.00			
26	10	piece	Stapler, standard size 35, heavy duty, with staple remover	200.00	2,000.00			
27	24	boxes	Staple Wire, size 35	50.00	1,200.00			
28	6	boxes	Pencil # 2, lead with eraser, 12's	90.00	540.00			
29	250	piece	Brown Envelope, long size	9.00	2,250.00			
30	250	piece	Brown Envelope, short size	9.00	2,250.00			
31	12	piece	Glue, all purpose, 200 grams	80.00	960.00			
32	1	piece	Hard Drive, external, 1TB, 2.5" HDD, USB 3.0	3500.00	3,500.00			
33	1	piece	Hard Drive, external, 500GB, USB 3.0	2000.00	2,000.00			
34	10	piece	Ductape 2" , gray	150.00	1,500.00			

35	1	box	Envelope, mailing, white, 100's	400.00	400.00			
36	6	piece	Stamping pad medium size	45.00	270.00			
37	6	bottle	Stamping pad Ink 50ml., black	50.00	300.00			
			GRAND TOTAL ABC		99,710.00			
			<i>For the use of PPMO</i>					

TOTAL AMOUNT IN WORDS:

GRAND TOTAL BID

P

TERMS/CONDITIONS AND REQUIREMENTS:

1. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES AND MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY
2. MAYOR'S PERMIT.
3. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION.
4. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATION OF THE PRODUCT BEING OFFERED
5. OMNIBUS SWORN STATEMENT (COA Circular No. 2012-001 (9.2))
6. BRAND NAME SHOULD BE REFLECTED IN THE BID OFFERED, IN CASE NOT AVAILABLE THE MANUFACTURER'S NAME SHOULD BE STATED.
7. BRING SAMPLE ONCE REQUIRED DURING POST QUALIFICATION/ EVALUATION.
8. PARTIAL BID IS NOT ALLOWED.
9. INCOME TAX RETURN (ITR)

After having carefully read and accepted your Terms/Conditions and Requirements, I/We quote you on the item prices noted above.

Place of Inspection: PGSO, San Jose, Antique
Place of Delivery: PPMU, San Jose, Antique
Delivery Period: with 7 calendar days after receipt of Purchase Order (P.O.)

Printed Name/Signature

Company's Name

Tel. No./Cellphone/E-mail Add.

Date